

# Consultation on admission arrangements

## Proposed community primary school admission arrangements 2019-20

Southwark Council is the admission authority for all community primary schools in Southwark and is responsible for annually deciding their admissions arrangements

Southwark Council is consulting on its admission arrangements for 2019-20 and would welcome your views on the following:

- Southwark Council's admission arrangements for community primary schools currently does not prioritise applications received from permanent staff members who are applying for a place for their child at the school they work in. In order to support and aid community primary schools in Southwark with the retention of staff, it is proposed that the following are included as criterion (iv) and Note (e) of Southwark Council's admission arrangements 2019-20:

(iv) *Children of permanent staff employed at the school [see note e]*

e) *Applications will be prioritised where permanent staff employed at Southwark community primary schools are applying for a place for their child at the school they work in. For the purposes of this criterion, the 'permanent staff' member must:*

- *Be employed at the Southwark community primary school they are applying to for a minimum of two years at the time of submitting the application i.e. their employment must have started no later than September 2017;*
- *Work as a teaching assistant or a qualified teacher at that school on a permanent basis; and*
- *Work at the school for a minimum of 0.6fte (16.5 hours teaching staff).*

*Supporting evidence and verification from the headteacher at the school must be provided at the time of application to substantiate that the permanent staff member is employed as per the requirements set out above. Where supporting evidence has not been provided, priority will not be given under this criterion.*

*'Children of permanent staff' includes the natural, step, foster or adopted child living in the same family unit and at the same home address as the staff member making the application.*

*Priority is limited to a maximum of 1 child per form of entry per academic year at each Southwark community primary school (please see table below):*

September 2019 intake

<i>Published admission number at the Southwark community primary school</i>	<i>Maximum limit for children to be admitted under criterion (iv)</i>
120	4
90	3
60	2
30	1

- Southwark's proposed community primary school admission arrangements for September 2019 are attached as Document A. With the exception of the proposed change stated in paragraph 1 above no other changes are proposed.

We would welcome any comments and views from the community and other admission authorities including families, governing bodies, headteachers and other colleagues by no later than **12pm on Wednesday 20 December 2017**.

Comments should be made by completing the attached response form and sending it by email to [rizwana.natha@southwark.gov.uk](mailto:rizwana.natha@southwark.gov.uk) or by post to Rizwana Natha, Education Access 0-25, (4<sup>th</sup> floor) Hub 2, Children's and Adults Services, Southwark Council, PO Box 64529, London SE1P 5LX

## What Happens Next?

We will collate and consider all the responses that we receive to this consultation before finalising our admission arrangements. We will publish Southwark's determined admission arrangements on our website at [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions) by 28 February 2018, which will then be implemented for the September 2019 entry.

# Consultation on admission arrangements 2019/20: Response form

1. Do you agree that children of permanent staff members are prioritised as per criterion 4 and note (e) of Southwark Council's admission arrangements 2019-20:

(iv) *Children of permanent staff employed at the school [see note e]*

e) *Applications will be prioritised where permanent staff employed at Southwark community primary schools are applying for a place for their child at the school they work in. For the purposes of this criterion, the 'permanent staff' member must:*

- *Be employed at the Southwark community primary school they are applying to for a minimum of two years at the time of submitting the application i.e. their employment must have started no later than September 2017;*
- *Work as a teaching assistant or a qualified teacher at that school on a permanent basis;*  
*and*
- *Work at the school for a minimum of 0.6fte (16.5 hours teaching staff).*

*Supporting evidence and verification from the headteacher at the school must be provided at the time of application to substantiate that the permanent staff member is employed as per the requirements set out above. Where supporting evidence has not been provided, priority will not be given under this criterion.*

*'Children of permanent staff' includes the natural, step, foster or adopted child living in the same family unit and at the same home address as the staff member making the application.*

*Priority is limited to a maximum of 1 child per form of entry per academic year at each Southwark community primary school (please see table below):*

## September 2019 intake

<i>Published admission number at the Southwark community primary school</i>	<i>Maximum limit for children to be admitted under criterion (iv)</i>
120	4
90	3
60	2
30	1

Agree

Disagree

Neither

**Comments:**

2. Do you agree with Southwark's proposed community primary school admission arrangements for September 2019 (Document A)?

Agree

Disagree

Neither

**Comments:**

Who are you?

- Parent/carer                      Please state your child's school: \_\_\_\_\_
- Headteacher                      School: \_\_\_\_\_
- Chair of Governors              School: \_\_\_\_\_
- School Governor                School: \_\_\_\_\_
- Other                                Please give details: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Completed response forms should be sent by:

Email to [rizwana.natha@southwark.gov.uk](mailto:rizwana.natha@southwark.gov.uk) ; or

Post to Rizwana Natha, Education Access 0-25, (4<sup>th</sup> floor) Hub 2, Children's and Adults Services,  
Southwark Council, PO Box 64529, London SE1P 5LX.

**Your comments must be received by no later than 12pm on Wednesday 20 December 2017.**