

The Local Offer for young people with Special Educational Needs and Disabilities (SEND) in Post-16 Further Education and Training provision

2014/15 Academic Year

The following information sets out the provision, facilities and support available for young people with SEND to access and progress in Bromley College in 2014/15.

Through high quality provision and support, we aim to maximise young people's potential for independence, focusing on long term goals, with a specific focus on paid employment. We want to ensure that the time spent at Bromley College provides each young person with a firm foundation from which to continue their learning in context through living and working in their local community after completing formal learning.

Provider Details	
Provider Name:	Bromley College of Further and Higher Education
Provider Type:	Further and Higher Education
Provision specialism/s:	Learning for Living and Work Programmes for young people with Learning Difficulties and/or Disabilities Vocational Courses Higher Educational Courses
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Education Provision

<p>Curriculum offer for young people with SEND in mainstream settings, including online and blended learning and structure i.e. number of days / hours per week</p>	<p>Wherever possible, young people with SEND are integrated into all mainstream courses that are offered within the College. All these courses can be found on the Bromley College website (www.bromley.ac.uk) which gives entry requirements and the structure of the programmes. However, where more specialist provision is required, a range of courses are provided within the Nido Volans Centre.</p>
<p>Curriculum offer for young people with SEND in specialist settings (including units within mainstream settings), including online and blended learning and structure i.e. number of days / hours per week</p>	<p>The Nido Volans Centre is a specialist Centre based at the Rookery Lane campus of Bromley College. The Learning for Living and Work team provide a range of programmes to meet the educational needs of young people with difficulties/disabilities ranging from moderate to complex. The programmes aim to develop the skills of the young people in order that they can live more independent lives and as appropriate, develop their employability skills ready to move into employment.</p> <p>Our courses can be found under Learning for Living Work on the Bromley College website, link : Learning for Living and Work programmes</p> <p>Our study programme hours range between 540 – 600 hours per year. Young people on our Personal Progression Pathways are offered a timetable that runs for 4 days per week. Our other employability courses vary in days, but current information can be found on the College website.</p>
<p>Apprenticeship, Traineeship and Supported Internship offer</p>	<p>The Learning for Living and Work team run a Level 1 “pre-apprenticeship” style programme called Preparation for Retail. The young people come to College one day per week and for the rest of the week, they undertake up to 4 days of work experience with a retail employer. This course is delivered at our Orpington Campus.</p> <p>Bromley College provides a range of apprentice opportunities delivered through the vocational curriculum areas within the College and are managed by Capital B.</p>
<p>Approaches to teaching young people with SEND, including adaptations to ensure progress within differentiated learning</p>	<p>Differentiated learning takes place across all courses at Bromley College to ensure all learners’ individual needs are met. Young people with SEND are assessed, additional support put in place where required and relevant information circulated to teaching staff to ensure they are able to address all the needs of the young people.</p> <p>In addition, Personal Progression Pathway programmes are tailor made programmes for young people with severe to complex learning difficulties. The young person’s timetables are created from their own aspirations together with the long term goals highlighted within their Education, Health and Care Plans.</p> <p>Subjects available include, independent living, horticulture for work and leisure, communication through arts and crafts, communication through performing arts, communication through music, employability through manufacturing, media studies for work and leisure, personal development and adult relationships, road safety and travel training, sport and recreation for a healthy lifestyle, employability through business enterprise and work experience and residential experience, English and maths.</p>

Education Provision	
Extra-curricular activities available for young people that complement the learning experience, including eligibility and access	<p>The young people are all invited to take part in the Enrichment programme which is run by the College Student Experience Team every Wednesday afternoon and is supported by our own learning support assistants.</p> <p>We pride ourselves on the use of our local community to enrich our programmes. Young people use the local supermarkets to shop for their independent living classes, they familiarise themselves with local bus and train routes during travel training sessions and use other local facilities such as the local leisure centres, libraries and cinema.</p>
Availability of mixed learning across institutions i.e. specialist college and mainstream college	<p>Wherever possible, learners with learning difficulties and/or disabilities are integrated into courses within the mainstream provision. However, there is also a specialist area (the Nido Volans Centre) based within Bromley College, that has a specialist curriculum, its own discreet entrance and dedicated rooms and workshops.</p>

Support to access and progress in education	
Eligibility criteria for young people with SEND	<p>Every young person is treated as an individual and their educational needs and support requirements are assessed individually. Young people with or without SEND applying for mainstream courses must meet the course entry criteria as indicated on the College website. They are then invited for a 'taster' event to assess their aptitude for the vocational area chosen.</p> <p>If the young person is applying for a specialist course, once an application form is received, the young people are invited in and are interviewed with their parent/carers.</p> <p>The young people applying for the Personal Progression Pathway programmes will undertake a period of assessment ranging from 1-4 days</p> <p>Following this period of assessment and with additional information gathered from schools, the LEA and other support agencies, a decision is made as to whether we can meet the young person's needs and equally importantly what support requirements need to be put in place in order that they can be successful on their programme.</p> <p>Some students, where appropriate, would be asked to complete an assessment of their English and maths to ensure they meet the entry criteria for their course. If the level of English and maths does not meet the criteria then further advice and guidance is given by our experienced team to ensure that a more appropriate course is offered.</p>
Arrangements for accessible careers advice and guidance, including access to benefits advice	<p>All students receive support from their personal tutors in relation to progression opportunities within the Learning for Living and Work programmes, the wider College or transition from College eg into employment.</p>

Support to access and progress in education	
Expertise in teaching and support staff (including basic awareness, enhanced and specialist), including staff training programmes	The teaching staff within the Learning for Living and Work team are experienced in working with young people with a range of learning difficulties and disabilities. Our vocational teaching staff are all trained and are experts in their area and teachers teaching English and maths are all trained to a high standard in their subjects. Our learning support staff have years of experience working with young people with learning difficulties and disabilities and the Learning for Living and Work team are trained in the use of Makaton signing.
Support available for young people with SEND (where not detailed elsewhere)	All young people with SEND are assessed with respect to any additional support they may require. As a result of this assessment, support plans are put in place to ensure all the young people are able to reach their full potential within their learning programme. Where necessary, reasonable adjustments are made to ensure the learners can access the full curriculum.
Assessment process, including partnership working with schools to inform and support assessment	<p>All young people, whether applying for mainstream or specialist provision are invited in for an interview. This may be in the form of an individual interview or a 'taster' event in the case of many mainstream courses and is the start of the assessment process.</p> <p>Depending on the course and the individual needs of the young person, an assessment process is organised that will include a learning needs assessment to ascertain the additional support what is required, input from their previous educational establishment and the LEA, English and maths assessment (where appropriate) and a transition programme (again, where appropriate).</p> <p>Depending on the individual case, this could be supplemented through meetings with the Transition workers from the LEA's and/or parents/carers, attendance at school review meetings and visits to the school by the College's teaching staff.</p>
Transition support from school, including link courses and tasters etc.	<p>The Learning for Living and Work team provide a range of link programmes for students attending local feeder schools. The young people take part in a range of activities including media, multi skills, hairdressing and performing arts.</p> <p>Other local schools have permission use our facilities but deliver their own programmes in order to slowly familiarise the young people with the Nido Volans Centre which ensures a smoother transition should the young people wish to join the College.</p> <p>In partnership with the LEA, a specialist transition is being provided for a few young people who would not be able to make the transition from school to College without a regular, prolonged programme over their final year at school.</p> <p>Taster days and very short programmes are also provided to aid transition for some learners.</p>
Adaptations to the curriculum, learning environment and access to ancillary aids and assistive technology e.g. communication aids	<p>The Nido Volans Centre is fully accessible with lifts, ramps, accessible toilets, hoists and changing facilities all within the Centre.</p> <p>Supported by our Speech and Language Therapists students have access and use of a variety of communication aids. These include the use of Makaton signs and symbols, PECS, iPads with assistive technology.</p> <p>Communication aids and other specialist requirements would be identified during our assessment process to ensure they are in place with the young person starts their programme.</p>

Support to access and progress in education	
Access to the Bursary fund, including eligibility and use	Bromley College has a Bursary Fund, which students can apply for subject to eligibility. Bromley College provides free midday meals to those who are eligible.
Assessing and reviewing progress against outcomes, including how you work with parents/carers to do so	All young people on courses at Bromley College have their progress reviewed 3 times per year, the results of which are forwarded to parents/carers for comment. Those young people with an Education, Health and Care plans have an additional Annual Review towards the end of each academic year. The young people, their parents/carers, and any other agency supporting the young person are invited to contribute to the Annual Review. Bromley College encourages regular contact with parents, but in addition, all parents/carers are invited for Parents' Evenings throughout the year to discuss the young person's progress and are encouraged to work closely with the staff to maximise success.
Access to therapies (such as SaLT, Physio and OT) and services relating to mental health that educate or train a young person	Speech and Language Therapists are based within the Learning for Living and Work team and work with the young people, the teachers and the support staff to ensure they can access the curriculum to the best of their ability. The Nido Volans Centre has a medical/therapy room where we can facilitate the provision of therapies provided and funded by the local authorities and relevant health care partners.
Facilities available to meet specific medical/health conditions	The Learning for Living and Work team can administer <u>some</u> medications to the young people as long as full training is given and appropriate paperwork is in place. Although there is a medical/therapy room Bromley College does not have the expertise to provide medical care for young people with medical health care needs.
Referral mechanisms in place to access support not ordinarily available i.e. health therapies, mental health and advice for young people around housing, benefits etc.	If a young person has identified medical needs that could not be met by the College, this is highlighted during the assessment and a request that these needs be met by professionals outside of the College is made to the LEA. Personal tutors and course leaders support the young person and their families with other referrals should they arise during their time at the College.
Transition planning support for young people moving on from further education/training (including transition to Higher Education and, where relevant, transition from a residential setting to home/local community setting)	The tutorial system within the College prepares all learners for transition from the College into higher education, further training or employment. For young people leaving the specialist courses within the Nido Volans Centre, the Learning for Living and Work team host a Progression event in May, where the young people and their parents/carers are invited to come and meet with a large range of agencies who offer a variety of opportunities post College and who work with the families to plan their progression.

Planning & Reviewing Provision

<p>How young people are involved in shaping the offer</p>	<p>Young people's views from a variety of sources inform the development of the offer for young people with SEND. End of year feedback from learners is used to shape the offer for the following year. There is also consultation with special schools, with feedback from their learners informing the development of progression paths for them within the College. Voluntary organisations also engage with the young people they are working with and feedback to the College the kind of learning and personal development opportunities they would like to see available in the College.</p>
<p>How provision is assessed, including evaluating effectiveness of provision</p>	<p>The College's self-assessment procedure ensures that all provision is assessed and evaluated for its effectiveness. Regular reviews are undertaken at programme and learner level, with the quality of the teaching and learning reported on regularly through the monthly team meetings. Data reports, learner feedback and external verifier/examiners reports are used during the reviews and these reviews inform the termly monitoring meetings that are led by the Quality Team. Any areas for improvement are recorded and action plans created and monitored.</p>
<p>How young people are involved in reviewing the offer and how their views are taken into account (including feedback)</p>	<p>The College has a robust 'Learner Voice' process and this, together with informal and formal evaluation processes feed into the quality assurance process to ensure the offer meet their needs. The College promotes this through the 'You said – We did' process.</p>
<p>Support for learners to make their voice heard including advocacy support</p>	<p>Tutors support the young people in the 'Learner Voice' process, acting as advocates as necessary.</p>
<p>Arrangements for communicating with and involving parents/carers in young people's education and training, including reviewing progress</p>	<p>All young people on courses at Bromley College have their progress reviewed 3 times per year, the results of which are forwarded to parents/carers for comment. Those young people with an Education, Health and Care plans have an additional Annual Review towards the end of each academic year. The young people, their parents/carers, and any other agency supporting the young person are invited to contribute to the Annual Review.</p> <p>Bromley College encourages regular contact with parents, but in addition, all parents/carers are invited for Parents' Evenings throughout the year to discuss the young person's progress and are encouraged to work closely with the staff to maximise success.</p>

The following sections focus specifically on the four key pathways¹ which support young people to prepare more effectively for adult life and align to the draft SEND Code of Practice (April 2014):

Employment	
Curriculum offer focusing on employment	<p>There are a range of mainstream courses that young people with SEND can access (see the College website) that focus on employment. The specialist courses within Nido Volans Centre are as follows:</p> <p>Personal Progression Pathway options Introduction to Work Employment Preparation Vocational Taster Programme Preparation for Retail</p>
Opportunities for work experience and voluntary work within the offer	The College aims to provide work experience for all its mainstream learners, but this does depend on local availability and the constraints of the programme. With the exception of Personal Progression Pathways, all courses within the Nido Volans Centre offer work experience and/or voluntary work for young people with SEND.
Support to find paid work, including job coach support, vocational profiling, systematic instruction and partnership working with specialist organisations	Job coach support is available. The College works with a number of voluntary organisations to improve and develop job opportunities for young people with SEND eg Jobmatch.
Entrepreneurship support – self-employment, social enterprise start-ups, community interest groups etc.	A Personal Progression pathway option sets up a business enterprise through which learners sell goods and items that have been made or grown in the vocational areas. They form a small company and replicate a business organisation structure to manage the market stalls that run regularly through the year.

Friends, Relationships and Community	
Curriculum offer focusing on increasing social interaction and accessing the community	<p>Personal Progression Pathway options Introduction to Work Employment Preparation Vocational Taster Programme Preparation for Retail</p>

¹ http://www.preparingforadulthood.org.uk/media/300444/pfa_delivering_sept_2013.pdf

Friends, Relationships and Community

Groups and networks that enable young people to make friends and socialise

The College runs a nightclub for young people with SEND once a month – ‘Wild Goose’.

Independent Living

Curriculum offer focusing on independent living skills

Personal Progression Pathway options
Introduction to Work
Employment Preparation

Opportunities for residential options as part of the curriculum (if applicable)

The Personal Progression Pathway offers the young people an option for a residential experience for one week during the course of the programme.

Support for young people and families to transfer learning from college to home, including how progress is communicated to families to support consolidation

Tutors are in regular contact with parents/carers informally and formally through the review process, parents evenings and ‘contact books’ where appropriate.

Independent travel training

Personal Progression Pathway options
Introduction to Work

Good Health

Curriculum offer focusing on maintaining and improving health

Personal Progression Pathway options
Introduction to Work
Employment Preparation
Vocational Taster Programme
Enrichment programme

Counselling and support groups for young people to meet emotional well-being and mental health needs

A College counsellor is available on request.