

Course Title: Support Work in Schools and Colleges

This 20-day course is suitable for anyone looking for work within the education sector whether in the reception, office, canteen, or working towards a Teaching Assistant qualification.

This qualification is an introduction to the information and knowledge needed to work in primary, secondary or supported learning schools. It covers the many varied roles that full- and part-time support staff may fulfil including administrative roles, site support roles, technical roles and volunteers, as well as those roles that work directly with children and young people in the school environment.

It covers a wide range of job roles within a school environment.

- **Teaching Assistant**
- **Classroom Assistant**
- **Lunchtime Supervisor**
- **Playground assistant**
- **Receptionist**
- **School Administrator**

Units covered:

- Understand Schools and Colleges as Organisations
- Understand Children and Young People's Development
- Understand Communication and Professional Relationships with Children, Young People and Adults
- Understand Children and Young People's Health and Safety
- Safeguarding Children and Young People
- Understand Equality, Diversity and Inclusion in Work with Children and Young People

Pre-assessment: Wednesday 8th January 2025

Start date: Monday 13th January 2025

End date: Friday 7th February 2025

If you are looking for a short course to work around current commitments which can lead to employment in a school environment, then please get in touch for more information or to book a place. Please ensure that you notify your JCP Work Coach that you are interested in doing this course.

Eligibility

Your candidate(s) must be aged **19 years+ before 31st August 2024** and in receipt of JSA, ESA, or UC and be able to commit to the times and duration of their course.