

Early Years Special Education Needs and Disabilities Inclusion Fund

SENDIF Application Form- EXAMPLE

Please send this form with all attached documentation to:

sen-finance@southwark.gov.uk

Monet McCrae, 4th Floor, Hub 2, Zone C, Southwark Council, PO Box 64529,
London, SE1P 5LX



Section one- Essential information

Child's name	Isaac Example		Setting name	Anywhere nursery
Child's address and postcode	123 No Street London SE1 1AB		Setting address and postcode	321 No Street London SE1 2AB
Date of birth	10.10.2017		Applying officer	Dasola Nonexistant
Age in months	47 months		Date of application	24 th January 2022
Ethnicity	Black African		Child's diagnosis (If any)	None yet
Gender	Male		Date of diagnosis	N/A
Date of admission	September 2021		Known to social services	No
Number of eligible hours	15 hours		Child protection or child in need	N/A
Actual number of hours attended	15 hours		Looked after child	No
Language spoken at home	Benin/ English		Eligible for DLA	No
Nature of child's SEN (Special Educational Needs)	Communication and Interaction	√	Cognition and Learning	
	Social, Emotional and Mental Health	√	Sensory and/or Physical needs	
Assessment information- where is the child developmentally?	Isaac is: 12 months+ delayed in speaking, listening, attention and understanding 12 months+ delayed in managing self and self-regulation			


Section two- Funding level requested- please tick

Tier One		Tier two	√
If you are applying for tier one funding complete section 6 only		If you are applying for tier two funding complete section 7 only	

Section three- Other agencies involved

Name	Role	Contact
Jane Madeup	Speech and Language Therapist	Sunshine House Jane.madeup@notreal.gov.uk 07978 345 678
Dr K Notreal	Pediatrician	Sunshine House k.notreal@madeup.gov.uk
Dr P Fiction	GP	No Street Surgery London SE1 3AB 020 123 456

Section four- Parental consent- parents must provide their consent for application to the SENDIF (SEND Inclusion Fund) and for sharing of information with the Local Authority for the purpose of verifying their eligibility for 30 hours using the National Eligibility Checking Service (ECS).

Parent's name	Joy Example
Parent's address and postcode	123 No Street London SE1 1AB
Parent's telephone number	07977 123 456
Signature of consent <i>By signing this document, you are agreeing to the sharing of any information obtained, with all services and partner agencies.</i>	
Date	10 th January 2022

Section five- 30 hours eligibility checker- if the child is eligible for 30 hours this section must be completed

Parent's National insurance number	
HMRC Eligibility Code (11 digits)	

Section six- Tier One funding

Fill this section in for tier one funding only

What strengths and what needs does the child have?

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What have you put in place so far to help the child?

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What has been the impact of the actions you have taken so far to help the child?

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What do you need to do next and how will the funding help you do this?

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Supporting information

I confirm I have included the supporting information (please tick)

Development overview sheet

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Section seven- Tier two funding- Higher level needs

Fill this section in for tier two funding only

What strengths and what needs does the child have?

Isaac's strengths are:

- Settled well in nursery, likes to come each day and has made attachments with key staff
- Can follow simple routines and able to cope with most transitions
- Chooses musical activities and dances to any music he hears, smiling and moving rhythmically
- Uses single words to make simple needs known 'oose' (juice), 'ankie' (blanket), 'ummy' (mummy)
- A confident and capable climber and has good balance
- Interested in his peers and is keen to initiate interactions

Isaac's needs are:

- Not yet toilet trained- shows no awareness of need to use the toilet
- Delayed speech. Has difficulty expressing needs and can become frustrated hitting out at peers and adults
- Has limited periods of sleep at night- goes to sleep at 11.00pm and awake at 3.00am- can get very tired and frustrated as a result
- Not yet managing his emotions and is not able to calm himself down when upset
- Will only engage in certain favourite activities
- Likes to be with peers but limited speech makes it difficult to communicate and does not always follow social rules
- Has no awareness of danger and as a confident climber can get himself into high positions quickly
- Explores the environment by putting everything in mouth

What have you put in place so far to help the child?

We have put in place the following:

- Extra adult support to help with toileting, keeping safe in the environments and managing interactions with other children and own emotions
- Regular meeting with mum to offer strategies for healthy sleep routine- referral to

sleep clinic

- Signposted workshops for mum to help develop communication skills for Isaac
- Referral made to Speech and Language Therapy
- Referral made to Pediatrician
- Inclusion in speech and language group with peers to support interactions- adults modelling to support language development
- Staff member on Elklan training programme

What has been the impact of the actions you have taken so far to help the child?

- Mum has begun to attend sleep clinic and is beginning to establish a healthier sleep routine. Isaac is becoming less tired as a result
- Beginning to say more words e.g., 'ankoo' (thank you), 'eese' (please), 'ind' (kind)
- Beginning to help with own toileting e.g., sitting on toilet, pulling own trousers up- although not yet choosing to go when sat on the toilet
- Beginning to explore more with hands and not mouth with adult support
- Beginning to initiate appropriate interactions with peers and sustain these for longer periods of time with adult support

Why do you believe the child needs the higher level of funding to support their needs?

In order to maintain the level of progress that Isaac has made so far, we believe he needs additional support to help him embed and develop the skills he is learning. We need extra staffing capacity to help us manage ratios to maintain this level of support

Isaac needs a higher level of funding to support with the following:

- Continued toilet training to become fully independent
- Keeping him safe, particularly in outdoor environment as he is a competent climber and still has no awareness of danger and to prevent him ingesting items
- Continued support with creating and sustaining positive interactions with peers
- Support to access a range of resources and activities to extend learning
- Continued inclusion in targeted speech and language group

Explain how the higher level of funding will help you meet the child's needs

A higher level of funding will help us to:

- Provide adult support to manage personal care and become fully independent
- Increase staffing ratios in the outdoor environment to support Isaac to access activities and equipment safely and the indoor environment to ensure Isaac is accessing a range of activities appropriately
- Provide adult support to model and scaffold positive interactions with peers to help Isaac make friends
- Cover additional hours for staff to attend in house training to understand the area of need and how to support Isaac
- Increase staffing ratios to provide targeted speech and language interventions

Explain how you will monitor and review the provision you will put in place to support the child, to ensure it is working

- Staff group meet on a daily basis to discuss individual children who need extra support and the progress they are making. This helps us to plan the next day and make sure we are meeting Isaac's needs- plan, do, review cycle
- Key person meets with mum on a weekly basis to talk about Isaac's progress at home and school. Key targets such as toilet training and bedtimes are discussed to agree targets and make sure mum knows what to do next to help
- Leader will meet with key person and mum on a 6 weekly basis to review progress and discuss next steps

What supporting information are you including in this application and why?

1. Development overview sheet as requested
2. Ongoing risk assessment form for Isaac- We believe this demonstrates the challenges of keeping Isaac safe within our particular environment as we have a large garden with many structures that can be climbed. It also shows the challenges of ensuring he does not ingest items from around the environment. As a result of this we need increased staffing ratios to comply with the risk assessment effectively

