The Elmgreen School Special Educational Needs and Disability (SEND) Information Report for Students with SEND

The Elmgreen School is part of The Great North Wood Education Trust with Rosendale Primary School. We are a co-educational 11-18 secondary school and Sixth Form with a strong inclusive and pastoral ethos that welcomes all students equally. We are also the first parent-promoted school in the UK. We are a non-selective, inclusive school.

Specialist provisions on site:	
Resource Base for Secondary aged Deaf and Hearing Impaired students (RBDL). 15 EHCP places. Resource Base for Secondary aged pupils with an EHCP for Social, Mental and Emotional Health (SMEH). 15 EHCP places.	Admissions made via the Local Authority admissions panel and The Elmgreen School admissions process. Please see separate section below.

All Lambeth maintained schools have a similar approach to meeting the needs of student with Special Educational Needs and are supported by the Local Authority to ensure that all students, regardless of their specific needs, make the best possible progress in school. All schools are supported to be as inclusive as possible, with the needs of student with a Special Educational Need/s and or Disabilities being met in a mainstream setting wherever possible, where families want this to happen.

The school will meet the needs of students with the following SEND:

- Communication and interaction
- Cognition and learning
- Social, mental and emotional health
- Sensory /physical

The information below details the offer within the school and ways in which parents, students and young people may access the support required.

A. PEOPLE WHO SUPPORT STUDENTS WITH SPECIAL EDUCATIONAL NEEDS/ AND OR DISABILITIES IN THIS SCHOOL:

School based information	People	Summary of responsibilities	
1 1	5	l or young person's difficulties with learning/ Special Educational Needs/Disability (SEND)?	
How can I talk to them about my	How can I talk to them about my child or young person if I need to?		
Form Tutor	Responsible for:		
	1 1	In partnership with the SEND Team (see below) making sure that all members of staff working with your child in school	
		are aware of their individual needs and/or conditions, and what specific adjustments need to be made to enable them to	
	be included and make prog		
	Checking on and supporting with subject staff and SEND	g the progress of your child or young person or young person across all subjects. Liaising) team as necessary.	
	,	ional and wellbeing of your child in school	
	Maintaining a contact with wellbeing.	Maintaining a contact with you as necessary with regard to your child or young person or young person's progress and	
	Contacted by: arrange an appo	intment by telephoning the school.	
	Responsible for:		
Subject teacher Making sure that all students have access to good/outstanding teaching and that the curriculum is adapted to move the child's individual needs (also known as personalisation or differentiation). Checking on the progress of your child in their subject and identifying, planning and delivering any additional may need (this could be things like targeted work, additional support, adapting resources etc.) and discussing			
		ngs like targeted work, additional support, adapting resources etc.) and discussing	
		D team and subject lead teacher as necessary.	
	8	pport Plans with regard to their subject in line with the school policy	
	Making sure that the school's SEND Policy is followed in their classroom and for all the students with any SEND that		
	they teach.	intment by telephoning the school	
	Contactea by. arrange an appo		
Assistant Headteacher / Head	Responsible for: Leading the	e Inclusion Department	
of Inclusion / Special	Coordinating all the suppor	t for students with Special Educational Needs and or Disabilities (SEND), and developing the	
Educational Needs Co-	school's SEND Policy to make sure all students get a consistent, high quality response to meeting their needs in school.		
Ordinator (SENDCo)	Making sure that you are:		

(Ms Garner)	Fully involved in supporting your child or young person or young person's learning
	Kept informed about the support your child or young person or young person is receiving
	Fully Involved in reviewing how they are progressing
	Fully involved planning your child or young person or young person's support.
	Liaising with all the other people who may be coming into school to help support your child or young person or young
	person's learning e.g. Speech and Language Therapy, Educational Psychology etc
	Providing specialist support for teachers and support staff in the school so they can help all students with SEND in the
	school to achieve their potential.
	Supporting your child or young person or young person's subject teachers in Student Support Plans and SEND plans
	(where appropriate) that specify the targets set for your child or young person or young person to achieve.
	Preparing evidence to request an Education, Health and Care Assessment from the Local Authority
	Organising training for staff so they are aware and confident about how to meet the needs of your child or young person
	or young person and others within our school.
	Leadership and management of the SEND team as a whole
	Contacted by: <u>SEN@the-elmgreen-school.org.uk</u> or telephoning the school to make an appointment.
SENDCo	Responsible for:
(Ms Deakin)	The day-to-day overseeing of support for students
	Providing guidance to teaching staff about how best to meet the needs of students with SEND in mainstream and withdrawal sessions
	Assessing, recording and reporting on student achievement, using this information to recognise achievement and to help
	students and families in setting targets for further improvement
	Making sure that information about students' needs is circulated to all relevant people
	Making sure that the achievements and successes of students with SEND are celebrated appropriately
	Ensuring your child develops the study skills necessary for them to become increasingly independent in their work and
	able to complete tasks independently when out of school
	Making sure that teaching assistants and higher level teaching assistants are aware of their contribution to students'
	learning and progress
	Working closely with families to involve them in their child's learning and progress, as well as providing information
	about curriculum, attainment, progress and targets
	Maintaining effective links with outside agencies and communicating regularly
	Supporting your child to build positive relationships with staff and peers

Higher Level Teaching	Managing the literacy and numeracy interventions and Catch up programs
Assistant (HLTA)	
	Responsible for:
	Delivering small group and individual intervention and catch up programmes in Literacy, Numeracy, Specific learning
	difficulties, ASD, SEMH, Speech and language or Social Communication skills
	Ensuring that skills developed in withdrawal sessions are transferred into other contexts
	Advising and supporting teaching staff in differentiating and personalising learning
Teaching Assistant (TA) may be	Leading and collaborating with other SEND team members in the delivery of staff training
allocated to some students with	
SEN and or disabilities, or may	Responsible for:
be specialist in a particular type of support or intervention	A Teaching Assistant (TA) may be allocated to work with a student with special educational needs and/or disabilities, or may provide specialist support in a particular area, for example literacy.
	Whilst they take a very valuable role in your child or young person or young person's education we would prefer that questions regarding your child or young person's learning and progress are directed to the staff members named above.
	The form tutor, subject teachers, SENDCo and Head of Inclusion are fully involved in any support offered and make the decisions, in conjunction with the parents, on the type of support and interventions.
	A student may receive support from a number of adults, and a conversation with the SENDCo or Head of Inclusion will
Head of Year	give you a fuller picture than may be obtained from a single supporting adult.
(Mr L Thomas – Head of Year 9	Of course, as a school we welcome regular dialogue between parents and all staff on how a student's day has been and
Miss Lloyd – Head of Year 10	we do actively encourage this continued feedback.
Mr Haughton-Campbell – Head	
of Year 11	
Miss McLaughlin – Head of	Responsible for :
Year 7	Leading the year group. Leading associated staff in supporting, promoting and monitoring the personal development,
Mr Thomas – Head of Year 8)	well-being, academic progress and achievement of each student within the year.
	Responsible for promoting the achievement of their students by meeting their pastoral needs. This involves coordinating
	and managing the pastoral work, particular emphasis is placed on student attendance, punctuality, wellbeing and
Headteacher	discipline.

	Responsible for:
	The day-to-day management of all aspects of the school, this includes the support for students with SEND. He delegates
The Governing Body:	responsibility to the Head of Inclusion / SENDCO, subject leaders, subject teachers and form tutors but is still responsible
	for ensuring that your child or young person or young person's needs are met and that they make the best possible
	progress.
	He must make sure that the Governing Body is kept up to date about all issues in the school relating to SEND.
	Contacted by: telephoning the school for an appointment.
	Responsible for:
	Making sure that the school has an up to date SEND Information Report
	Making sure that the school has appropriate provision and has made necessary adaptations to meet the needs of all
	students in the school
	Making sure that the school's SEND funding is appropriately spent.
	Making sure that the necessary support is made for any student who attends the school who has SEND and/or disabilities.
	Making visits to understand and monitor the support given to students with SEND in the school and being part of the
	process to ensure your child or young person or young person achieves his/her potential in school.
	Contacted by: writing to the Chair of Governors via the school office.

B. HOW COULD MY CHILD OR YOUNG PERSON GET HELP IN SCHOOL? :

Students in school will get support that is specific to their individual needs. This may be all provided by the class teacher or may involve:

- Staff who will visit the school from the Local Authority central services such as the Educational Psychologist Team or Sensory Services (for students with a visual need)
- Staff who visit from outside agencies such as the Speech and Language Therapy (SALT) Service.

Types of support provided also showing the stage of the Code of	What would this mean for your child or young person?	Who can get this
Practice (the document that schools use to plan their SEND input),		kind of support?
students will be at when receiving this input.		

What are the different types of su	pport available for all students, students with SEND and /or disabilities in this school?	
Subject teacher Quality First Teaching via good and outstanding classroom teaching.	 The teacher will have the highest possible expectations for your child and all students in their class. All teaching is based on building on what your child already knows, can do and can understand. Putting in place different ways of teaching so that your child or young person is fully involved in learning in class. This may involve things like using more practical learning or providing different resources adapted for your child or young person. Putting in place specific strategies (which may be suggested by the SENDCo or staff from outside agencies) to enable your child or young person to access the learning task. This may include occasional support from a Teaching Assistant to help with a particular difficulty. 	All students in school receive this.
 Where the class teacher and the school SENDCo, on the basis of high quality evidence conclude that a pupil needs the additional targeted support given by SEND Support. Specific small group work. This group may be Run in the classroom or outside. Specialist groups run by outside agencies e.g Occupational Therapy groups and/or Individual support This may be from: Local Authority central services such as the Educational Psychologist Team, ASD Outreach Team or Sensory 	 Your child's teacher will have carefully checked on your child's progress and will have decided that they have a gap in their understanding/learning and need some extra support to close the gap between them and their peers. You will be informed and take part in planning and reviewing additional support or interventions. The SEND Team will plan interventions to support your child's learning. These interventions will have clear targets to help them make more progress. Interventions may include small group work or individual sessions on a specific theme. Where specialist professionals work with your child or young person to understand their needs and make recommendations, these may include: Making changes to the way they are supported in class e.g. some individual support or changing some aspects of teaching to support them better Support to set targets which will include their specific professional expertise Your child's involvement in a group run by school staff under the guidance of the outside professional e.g. Speech and Language Support. A group or individual work in school run by an outside professional. You will be provided with the contact details for any agencies or services outside the school who are, or will work with your child or young person if requested. 	Any child or young person who has specific gaps in their understanding of a subject/area of learning.

Service (for students with a		
Service (for students with a visual need) Support provided through an Education, Health and Care Plan (EHCP). This means your child or young person will have been identified by the SENDCo and Local Education Authority as needing a particularly higher level of individual and small group support which cannot be provided from the resources already delegated to the school. Usually, if your child or young	 If, despite the good and outstanding class room teaching, the intervention groups and referrals to outside agencies to advise and support that the school has provided from its own resources to enable your child or young person to make progress, they may need a SEND Support plan. If your child continues to not make expected progress after 3 terms of support the school can recommend that the Local Authority makes a statutory assessment for an Education, Health and Care Plan (EHCP). This is a legal process and you can find full details about this in the Local Authority (LA) based Local Offer or by speaking with the SENDCo. This is done in full partnership with you and your child or young person. After the school have sent in the request to the Local Authority (with a lot of information about your child or young person, including some from you), the LA will decide whether they think your child or young person's needs (as described in the paperwork provided), are sufficient to need a statutory assessment. 	Students whose learning needs are more severe, complex and potentially lifelong
person requires this high level of support they may also need specialist support in school	 If this is the case they will ask you and all professionals involved with your child or young person to write a report, to which your child or young person contributes, outlining their needs and how they will be met, and the long and short term outcomes that are being sought. The SEND plan compiled by the school will summarise previous intervention, support and feedback from an educational perspective. If they do not think your child or young person needs this, they will ask the school to continue with the SEND Support Plan in School. After the reports have all been sent in, an EHC Plan to which you and your child or young person will contribute will be prepared. It is called and Education Health and Care Plan because it brings together all of the educational health and social care needs that your child or young person may have in one plan. The school must make its best endeavours to put in place the support identified in the plan. The progress your child or young person makes with the support identified will be regularly reviewed and changed according to the progress they make. 	

How will we support your child or young person with identified SEND starting at school?
• If your child or young person has been allocated a place in our school by the local authority and they have a SEND, please contact us as soon as you
receive the offer as we may not have details of their needs at this stage.
• We will invite you to visit the school with your child or young person to have a look around and speak to staff and meet the key person who will work
with you and your child or young person while they are in the school.
• If other professionals are involved, a team around the child (TAC) meeting may be held to discuss your child or young person's needs, share strategies
used, and ensure provision is put in place before they start in our school.
• Your child or young person's key person may make a home visit and also visit them if they are attending another provision or school;
• We may suggest adaptations to the settling in period to help your child or young person to settle more easily, but these will be agreed with you at the
TAC meeting.
• If they have not already visited, your child or young person will be invited into school in advance of starting to meet the staff they will be working with
and possibly some of their peer group.
• Following the settling in period, the form tutor will arrange an early meeting with you to review your child or young person's learning and progress.
• The staff will then hold regular meetings in school to monitor the progress of your child or young person and invite you into school to review this with
you.
How can I let the school know I am concerned about my child or young person's progress in school?
• If you have any concerns we recommend you speak to your child or young person's form tutor initially, and at the earliest opportunity.
• If you are not happy that the concerns are being managed and feel that your child is still not making progress you should speak to the SENDCo or Head
of Inclusion.
If you are still not happy you can speak to the Headteacher.
How will the school let me know if they have any concerns about my child or young person's learning in school?

- When a teacher, or you, has raised concerns about your child's progress, and high quality personalised teaching has not met their needs, the teacher will raise this with the SENDCo. If you have raised the concern, the school will invite you in to discuss it and plan a way forward.
- The teacher will discuss your child's progress with you at our parents' evenings when you will be informed of their progress and any additional support being given.

- If your child is then identified as not making progress the school will make a decision about whether to monitor this or set up an intervention and will inform you. These interventions may take place for a short period or over a longer period of time.
- If your child is still not making expected progress the school will discuss with you:
 - Any concerns you may have
 - Any further interventions or referrals to outside professionals to support your child's learning
 - How we could work together, to support your child at home/school.

Who are the other people providing services to students with SEND in this school?

A. Directly funded by the school	 SEND team of Assistant Headteacher - Head of Inclusion, SENDCo, Higher Level Teaching Assistants (HLTA), Teaching Assistants (TA) Counselling Additional Speech and Language Therapy input to provide a higher level of service to the school SpLD specialist teaching 1:1 or small group teachers or tutors Football Beyond Borders Educational Psychology Service Fulham Achieve Programme We Rise Programme
B. Paid for centrally by the Local Authority but delivered in school	 Occupational Therapy Physiotherapy IASS (to support families through the SEN processes and procedures)
C. Provided and paid for by the Health Service	School NurseChild and Adolescent Mental Health Service (CAMHS)
D. Voluntary agencies	Inspirational YouthAlford House
	The contact details for the support services can be found on the school website and on the Lambeth Local Offer website. The Lambeth Local Offer Web site contains full information of the services available to children, young people and their families under the Lambeth Local Offer.

How are the adults in school helped to work with students with an SEND and what training do they have?

- The SEND team's primary role is to enable students with SEND to fully access all areas of school life by supporting staff in planning for students with SEND. The Head of Inclusion is responsible for the overall management of this.
- The school has a school development plan, including identified training needs for all staff to improve the teaching and learning of students including those with SEND. This may include whole school training on SEND issues or to support identified groups of learners in school, such as ASD, dyslexia etc.
- Whole staff training to disseminate knowledge, strategies and experience, to ensure consistency of the school's approach for students with a SEND.
- Individual teachers and support staff attend training courses run by outside agencies that are relevant to the needs of specific students in their class e.g. from the ASD Outreach service, Sensory service or medical /health training, to support staff in implementing learning and care plans.
- Individual training for an identified staff member linked with the needs of a child or young person with special educational needs and/or disabilities or identified through the school's performance management process.

Training takes place on a regular basis. If you would like to hear about the training which is currently taking place or has taken place by the staff members in the school, please speak to the Acting SENDCo

How will the teaching be adapted for my child or young person with SEND?

- Subject Teachers plan lessons according to the specific needs of all groups of students in their class, and will ensure that learning tasks are adapted to enable your child or young person to access their learning as independently as possible.
- Specially trained support staff can implement the teachers modified/adapted planning to support the needs of your child where necessary.
- Specific resources and strategies will be used to support your child individually, and in groups and in the classroom so that they can learn most effectively, and where necessary to be included in the full life of the school. These will be included in your child's learning plan where appropriate.
- Planning and teaching will be adapted on a daily basis if needed, to meet your child or young person's learning needs and increase their access to what is on offer.

How will we measure the progress of your child or young person in school? And how will I know about this?

- Your child or young person's progress is continually monitored by his/her subject teachers and form tutor and the SEND team
- The progress of students with an EHC Plan is formally reviewed at an Annual Review with all adults, including parents, involved with their education. The child or young person themselves are also very involved in this process.
- A range of ways will be used to keep you informed, which may include:

0	Home/school contact book
---	--------------------------

- o Letters/certificates sent home
- Additional meetings as required
- o Annual Reviews
- End of Year Reports
- Family conferences and parents evenings

What support do we have for you as a parent of child or young person with SEND/and or disabilities?

- We would like you to talk to your child or young person's form tutor and/ or Acting SENDCo regularly so we know what they are doing at home and we can tell you about what we are doing in school. This is to ensure that we are doing similar things to support them both at home and school and can share what is working in both places.
- All information from outside professionals will be sent in a report. The SENDCo will also try to arrange to meet with you to discuss any new assessments and ideas suggested by outside agencies for your child.
- Home Learning will be adjusted as needed to your child or young person's individual needs.
- Regular email may be used to support communication with you, when this has been agreed to be useful for you and your child or young person. **In addition:**
- The external professionals involved with your child or will be happy to meet with you on request.
- We will be happy to consider any ideas in order to support your child or young person.

If you child or young person is undergoing statutory assessment for an EHC Plan you will also be supported by the Children and Young People's Services SEND Team. They will ensure that you fully understand and are supported in the process

How have we made this school physically accessible to students with SEND?

- The school is accessible to students with physical disability via ramps and a lift.
- Class allocations can be adapted to ensure rooms are accessible for students with disabilities.
- The school has a sensory room.
- We ensure that equipment used is accessible to all students regardless of their needs.
- The school has staff trained to suit students with a range of needs.

- The specialised provisions provide space for the identified needs for students with these difficulties e.g. audiology room.
- The staff working in the specialised provisions are highly trained in these areas.
- If you have a specific concern please make contact with the Acting SENDCo. Contact details above

How will we support your child or young person when they leave this school?

We recognise that 'moving on' can be difficult for a child or young person with SEND and take steps to ensure that any transition is a smooth as possible.

- If your child or young person is moving to another school:
 - We will talk with your child or young person to identify how they are feeling about the move and discuss with them how to make it as positive an experience as possible.
 - We will contact the new school's SENDCo and ensure s/he knows about any special arrangements or support that needs to be made for your child or young person.
 - Where possible we will support a visit to the new school in advance of the move.
 - We will make sure that all records about your child or young person are passed on as soon as possible.
- When leaving our school at the end of Year 11 or 13.
 - We will have spent a lot of time with you and your young person planning and agreeing the next steps.
 - Preparation visits and meeting will have taken place.

Complaints

Please refer to the school website for the complaints procedure

Specialist provision	Nature of Needs met:
The Resource Base for Deaf Learners (RBDL)	
Type of provision: Specially Resourced Provision	Language, curriculum access and learning needs for students with a severe or profound hearing loss
for Secondary aged Deaf and Hearing Impaired	and/or a moderate hearing loss with additional learning needs aged 11–18 years who have an
students	Education Health Care Plan
	15
Number of places	15
Admission procedure	Referral by Lambeth Local Authority SEND department (or neighbouring authority) to the
	Headteacher and Head of RBDL.
Range of Needs – admission criteria	Moderate - profound hearing loss including additional needs
Teaching arrangements including staffing	Students are included in mainstream lessons according to individual needs on the 'spectrum of
	inclusion.' A full time, qualified Teacher of the Deaf oversees all aspects of classroom learning, sees
	students for language work and learning support on an individual basis and liaises with NHS hearing
	aid clinics and cochlear implant centres. Specialised Teaching Assistants provide 'at elbow' support in
	class and 1:1 follow-up work
Curriculum and outcome objectives including	At Key Stage 3 in line with national expectations for the National Curriculum
progress measures	at Key Stage 4 GCSE and Level 2 awards
	at Key Stage 5 Level 3 awards and A levels
Assessment arrangements	Students will have had multi-agency assessments as part of the statutory assessment process and have
	an Education Health Care Plan with hearing loss as a primary need naming a placement in a
	mainstream school with support from a resource provision.
Communication with and involvement of parents	Annual review of Education Health Care Plan
	Termly or at Parents Evenings
	At any other time by telephone or in person by appointment
Lead Teacher	Mr Pogson
Contact details	Tel. 020 8766 5020
	Email: dpogson@the-elmgreen-school.org.uk

	www.the-elmgreen-school.org.uk/Hearing-Support-Department	
--	---	--

Specialist provision	Nature of Needs met:
The Resource Base for Pupils with Social, Mental	
and Emotional Health (SMEH)	Support for pupils with an EHCP for Social, Mental and Emotional Health with additional learning
Type of provision: Specially Resourced Provision	needs aged 11–18 years
for Secondary aged with an EHCP with a primary	
need of SMEH	
Number of places	15
Admission procedure	Referral by Lambeth Local Authority SEND department (or neighbouring authority) to the Head
	teacher and Head of Inclusion
Range of Needs – admission criteria	Social, Mental and Emotional Health and below age related learning expectations
Teaching arrangements including staffing	Students are included in mainstream lessons according to individual needs on the 'spectrum of
	inclusion.' Specialised Teaching Assistants provide support in class and 1:1 follow-up work, Various
	Pastoral and mentor support will be provided according to age and need
Curriculum and outcome objectives including	At Key Stage 3 in line with national expectations for the National Curriculum
progress measures	at Key Stage 4 Entry Level, GCSE and Level 2 awards
	at Key Stage 5 Level 2 and 3 awards and A levels
Assessment arrangements	Students will have had multi-agency assessments as part of the statutory assessment process and have
	an Education Health Care Plan with Social, Mental and Emotional Health as a primary need naming a
	placement in a mainstream school with support from a resource provision
Communication with and involvement of parents	Annual review of Education Health Care Plan
	Termly or at Parents Evenings
	At any other time by telephone or in person by appointment
Lead Teacher	Ms Garner
Contact details	Tel. 020 8766 5020
	Email: <u>sgarner@the-elmgreen-schoool.org.uk</u>

GLOSSARY OF TERMS		
SEND Code of Practice	The legal document that sets out the requirements for SEND	
EHC Plan	Education, Health, Care Plan	
SEND	Special Educational Needs and or disabilities	
SALT	Speech and Language Therapist	
CAMHS	Child or young person & Adolescent Mental Health Service	
EP	Educational Psychologist	
SENDCO	Special Educational Needs Coordinator	
ASD	Autistic Spectrum Disorder	
SEMH	Social, Emotional and Mental Health	