## Southwark Children’s and Adults’ Services – Education

### Parents and Young Peoples Consortium

**Minutes of Meeting held on 28th February 2017**

### In attendance:

- Carole Haynes – Chair
- Cara Jones – SIAS and Local Offer Manager
- Kwame Ocloo - Young Learning Network
- Carol Nwosu - Sickle Cell Young Stroke Survivors
- Sandra Lempkowska - SPCC
- Mary Johnston - Southwark Hearing Support
- Lauren Drewitt - Imago Community
- Sadia Rob - Imago Community
- Olukemi Oyenuga - SPCC
- Nicky Rolfe - Parent
- Carol Sweeney - Parent
- Stephanie Dannet - Parent
- Haroona Aqib – Parent
- Abu Bangura- SEND in the Experts 16-25 lead

### Item 1: Apologies

### Item 1: Membership of Operational Group

- Group discussion on membership
- SL offered contact details for Downs group
- Representation from parents whose children/YP have physical needs
- Representation from post adoption parents

### Item 2: Terms of Reference

- Distributed for comments back by next meeting
- Any further comments to be sent to Melissa Bailey by March 27th by 4pm

### Item 3: Communication with parents and young people

- Parent mail at schools has been used with some success by young carers
- School newsletters
- Discussion about the best ways to get information out to all parents
- How do we encourage parents to pass on information about things like short breaks, holidays and special schemes?
- How do we communicate best with young people with SEND

<table>
<thead>
<tr>
<th>Item 4: Short Breaks</th>
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<tbody>
<tr>
<td>A discussion was held focusing on the information that is required to start looking at this. The group needs to see what short breaks are on offer, eligibility and how this is communicated with parents</td>
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<table>
<thead>
<tr>
<th>Parents especially need information on Easter activities</th>
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</thead>
<tbody>
<tr>
<td>Use of social media by young people twitter and facebook. Can we ask SCS young people to advise us on this?</td>
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<tr>
<td>Link in better with pastoral/home school links in schools</td>
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<td>Ensure that transitions staff and specialist nurses know are linked into the local offer and promote it</td>
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<td>Parents like the idea of pop up stands in shopping centres and using existing community facilities to advertise local offer</td>
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<td>Coffee mornings at schools are often well attended by parents</td>
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<td>A lot of parents have home to school transport so feel isolated from other parents.</td>
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</tbody>
</table>

- CJ to ask for details on short breaks and confirm eligibility and bring back to next meeting.
- A discussion was had around Wiltshire’s short break scheme which has been designed by parents to include an application process for equity of provision. It was felt that this was an interesting approach and more details to be supplied at next meeting.
- Young carers representative shared a scheme in Kent which a care plan was drawn up ahead of making short break provision and more info on this was requested by the group. Lauren at Imago to provide.
- With regards to universal services. Many of the group supported better use of library space for children and YP with SEND by having earlier opening times or quiet areas/training for staff/block booking of computer resources/library activities for older children with SEND/special slots an hour before closing. CJ to feed back to libraries via local offer. Free swim and gym was raised and a comment was made that ‘what you see is not always what you get’ a clear message to colleagues which commission was that we should invest and support with mystery shopping.
A discussion was had about mystery shopping CJ to discuss with commissioning managers.
- Many parents described ‘big hole’ in services for older young people with SEND
- Other comments included – comparison and transparency of costs, consistent age ranges (there are holes), accessibility checks for universal services, too stringent criteria, lack of after school clubs that are accessible, 16+ concerns about hidden disabilities and their ability to battle stigma

**Item 5: Young People**

- The range of voluntary work, work experience and work placements available in the local area is not clear CJ to bring a list next meeting
- Sickle Cell Southwark offer work experience
- Information on travel training/life skills/speaking about your SEND is important CJ to feedback on offer

**Item 6: General Feedback**

- Consistent and knowledgeable staff were cited as making a huge difference to parents
- Mystery Shopping was discussed and agreed that it is definitely needed
- SEND in the Experts Chair commented that following some contact with commissioned services he confirmed that ‘things aren’t always as advertised’
- CJ to speak to commissioning about mystery shopping services – should these include council and commissioned services

**Item 6. AOB**

- Governance Board to be included in minutes

**Item 8: Date of next meeting**

- 28th March 2017, 12-1.30pm
SEND Parents Consortium

Statement of Purpose and Terms of Reference

DRAFT

1. Introduction

In line with the Children and Families Act 2014 and the SEND 0-25 Code of Practice, Southwark Council, working with NHS Southwark CCG and key partners, has reformed the current support for children and young people with Special Educational Needs and Disabilities to improve their life chances. The Parent Consortium supports the embedding of these reforms into mainstream practice by ensuring a:

- greater cooperation between parents/young people and education, health and social care
- a greater focus on the outcomes which will make a real difference to how a child or young person lives their life

SEND is one of the agreed priorities of the Council and the Clinical Commissioning Group, as set out in the LA/CCG Southwark Children and Young People’s Wellbeing - Health, Education and Social Care Strategic Framework 2016-2021. The Council and the Clinical Commissioning Group are committed to developing an integrated 0-25 pathway for Children and Young People with Special Educational Needs and/or disabilities (SEND) in order to improve outcomes for these children and young people. The work on the integrated 0-25 pathway for SEND fits within the overarching strategy of the Council and the CCG, the Southwark Five Year Forward View for Health and Social Care.

The overall aim of this work is to improve the quality of identification, assessment, planning, and support throughout the partnership of Children’s and Adults Services across education, health, care, and the voluntary and community services. This should ensure a positive experience for children and young adults aged 0-25 with Special Educational Needs and/or Disabilities and their families leading to better life outcomes.

2. Membership and Governance

2.1 The Core membership is set out in the table below

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Role</th>
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<tbody>
<tr>
<td>SIAS</td>
<td>Team Manager and co-chair</td>
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<tr>
<td>Carol Haynes</td>
<td>Lead Parent and co-chair</td>
</tr>
<tr>
<td>Sickle Cell Southwark</td>
<td>Parent Lead Carole Nwuso</td>
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<tr>
<td>Voices for Autism</td>
<td>Director Nadene Clarke</td>
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<tr>
<td>Continuing Care</td>
<td>Parent Rep</td>
</tr>
<tr>
<td>SEND in the Experts</td>
<td>Representative</td>
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<tr>
<td>PCC</td>
<td>Representative</td>
</tr>
<tr>
<td>ADHD Support Group</td>
<td>Representative</td>
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<tr>
<td>Youth Learning Network</td>
<td>Director Kwame Ocloo</td>
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<tr>
<td>Changemakers</td>
<td>Representative</td>
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<tr>
<td>SEND in the Experts 16-25</td>
<td>Representative</td>
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<tr>
<td>Down South</td>
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<td>Speakerbox</td>
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<tr>
<td>Imago</td>
<td>Representative</td>
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<tr>
<td>Continuing Care Rep</td>
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2.2 The SEND Governance Board will be jointly chaired by the SIAS Team Manager and the Lead Parent on a rotational basis.

2.3 The Parent Consortium will report to the SEND Board. This is a joint collaborative forum for developing commissioning intentions for children and young people, which has oversight of the overall Strategic Framework for Children and Young People.

2.4 The SEND Governance Board will link via the Commissioning Development Group and the Joint Commissioning Strategy Committee to the Southwark Health and Wellbeing Board via the CCG Governing Body and the Southwark Council Children and Adults Board.

2.5 The Board will meet (to be agreed) If members are not able to attend, they are asked to nominate a deputy.

2.6 Others may be invited to attend the SEND Governance Board according to the inputs required by the Board.

3. **Remit and Responsibilities**

3.2 To ensure that children and young people and their families and carers are fully engaged in the development of our joint SEND arrangements.

3.3 Promote cultural change across the partnership at both strategic and operational level to embed person centred positive support models for children and young people with SEND.

3.4 Measure progress against the statutory requirements of the Children and Families Act 2014 including the use of self-assessment frameworks, benchmarking across the South East London (SEL) Sector and against CQC/Ofsted Inspection reports.

3.6 Agree

3.9 Provide support and advice, to the SEND Joint Commissioning Group, where necessary, to ensure that joint commissioning arrangements are in place to achieve the agreed outcomes or children and young people with SEND.
3.10 Oversee and make recommendations to the Children Young People’s Commissioning and Development Group regarding the joint commissioning arrangements for SEND.

3.11 Make recommendations to the Children Young People’s Commissioning and Development regarding the expected outcomes for children and young people with SEND.

3.14 Identify, assess risks to the SEND programmes of work and ensure robust mitigation and escalation processes are in place including reporting to the Children and Young People’s Commissioning Development

Review

The statement of purpose and terms of reference will be reviewed 6 monthly.